



**SUQUAMISH  
SEAFOODS**

**WASHINGTON**

**STAFF ACCOUNTANT**

**\$65,000 - \$75,000**

*Plus Excellent Benefits*

*Apply by*

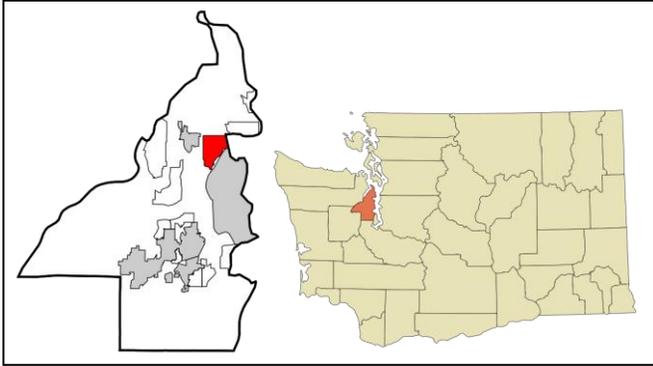
**October 16, 2022**

*(First Review, Open Until Filled)*

***P*ROTHMAN**



**THE REGION**



Suquamish Seafood Enterprises (SSE) is located on the Kitsap Peninsula in the south-central Puget Sound, directly across the water from Seattle in the ancestral home of Chief Sealth also known as Chief Seattle. Suquamish Tribal history and tradition are celebrated throughout the year and are a visible part of the Suquamish experience. Along the waterfront and in Suquamish Village are restaurants, local businesses, and several cultural sites. Visitors can also enjoy these sites by walking the streets and paths that join the Suquamish Museum and village neighborhoods. Check out the following links to learn more about the region, the Suquamish Tribe, and Suquamish Seafood Enterprises!

[www.visitkitsap.com](http://www.visitkitsap.com)

[www.suquamish.nsn.us](http://www.suquamish.nsn.us)

[www.suquamishseafoods.com](http://www.suquamishseafoods.com)



**THE ORGANIZATION**

Established in 1996 by tribal charter, SSE is a fully chartered business entity of the Suquamish Tribe Port Madison Indian Reservation and carries on the traditional subsistence practices of the Puget Sound. SSE was formed to develop seafood markets for tribal fishermen as well as market the bountiful harvests of geoduck clams that populate the tribe’s surrounding waters. It is a benefit for the tribal members via seafood sustainability, subsistence living, and to support the tribal economy.



SSE’s major income is from the marketing and selling of wild-harvest geoduck clams. SSE harvests an average of 300,000lbs of geoduck per harvest year. Additionally, SSE recently started a pacific oyster tumble bag operation to generate additional revenue. SSE also purchases Chinook and Coho Salmon and Manila Clams from Tribal Member fisherman which is then sold out of its Retail Store. SSE continues to diversify its products, develop its brand and increase markets both domestically and internationally.

SSE total sales are approximately \$5,000,000 per year. Total operations budget totals approximately \$1,800,000 per year. SSE operates under a 7-member Board of Directors, made up of President, Vice President, Tribal Council Liaison, 2 Board Members and 2 Dive Representatives. SSE has a total of 19 FT employees (Admin, Retail and Production Crew) 23 Divers and 4 Boat Tenders which operate under contract. The General Manager oversees the day-to-day operations of SSE.

**THE POSITION**

Under the direction of the SSE General Manager, this position is the only financial position within Suquamish Seafoods operations. Working closely with the Suquamish Tribal Finance Department, this position is responsible for all financial transactions and the overall financial operations of SSE. The position involves the overall organization, management, coordination, and execution of the day-to-day financial activities of Suquamish Seafoods. This Staff Accountant position work bears a high degree of responsibility for attention to detail, accuracy, and timeliness with minimum direct supervision.

For a full job description, please view the attachment found [here](#).



**IDEAL CANDIDATE PROFILE**

**Education and Experience:**

Candidates must have an AA Degree preferably in accounting or three (3) years of accounting experience. The selected candidate must obtain or have a Valid Washington State Driver's License, have a high school diploma or GED, and have the ability to communicate well with tribal staff, administration, Suquamish Tribal Business Committee, and financial professionals. Candidates must be COVID-19 Vaccinated.

**COMPENSATION & BENEFITS**

- **\$65,000 - \$75,000 DOQ**
- Medical, Dental, and Vision Insurance.
- 401K with 5% Match.
- Annual leave (4 hours/ pay period. Increases with years of employment).
- Sick leave (4 hours/ pay period).
- 13 paid holidays plus a 1-week paid winter break.
- Life Insurance.
- Family Medical Leave.
- Employee Assistance Program.
- Health Reimbursement.
- Gas Discount.
- Hybrid work option after probationary period is completed.

**For more information on Suquamish Seafood Enterprises, please visit:**

**[www.suquamishseafoods.com](http://www.suquamishseafoods.com)**

Suquamish Seafood Enterprises is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **October 16, 2022** (first review, open until filled). Application materials will only be accepted electronically. To **apply online**, go to **[www.prothman.com](http://www.prothman.com)** and click on "**Open Recruitments**", select "**Suquamish Seafood Enterprises, WA – Staff Accountant**", and click "**Apply Online**", or click [here](#).



**[www.prothman.com](http://www.prothman.com)**

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